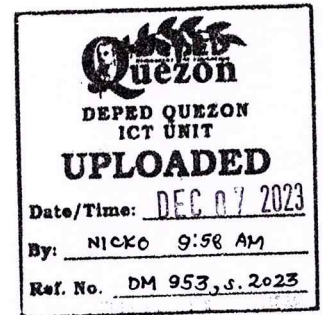




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



05 December 2023

**DIVISION MEMORANDUM**  
DM No. 953, s. 2023

**2023 DIVISION DRRM YEAR-END EVALUATION AND PLANNING WORKSHOP**

**TO:** Assistant Schools Division Superintendent  
Division Chiefs  
School Heads  
School Heads In-Charge for DRRM  
District DRRM Coordinators  
All Others Concerned

1. In reference to the I's SAFETY Program of the Division DRRM Unit, the conduct of the **2023 Division DRRM Year-End Evaluation and Planning Workshop** will be held on December 18-20, 2023. The venue for the activity will be announced on a separate Advisory.
2. Participants in this activity are District DRRM Coordinators and School Heads In-Charge of DRRM, who will present their District DRRM Accomplishment Report in relation with the Implementation of DRRM/CCA/IECs Materials.
3. Members of the Division DRRM Training Team are also invited to attend the activity. Please see the list of Division DRRM Training Team in Enclosure No. 1.
4. For our Program flow and training matrix please see Enclosure No. 2
5. Moreover, all District DRRM Coordinators and School Heads In-Charge for DRRM are advised to bring their own laptop, extension cord and personal medicines for those with daily maintenance drug.
6. Transportation expenses of participants shall be charged against school MOOE while foods and accommodation during the activity shall be charged to Disaster Preparedness and Response Fund.
7. Since the activity falls on Christmas break due to the No Interruption of Classes Policy, attendees of this 2023 Division DRRM YEP shall be entitled to service credit

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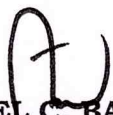


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as stated on DO 53, s.2003 titled **Updated Guidelines on Grant of Vacation Service Credits to teachers.**

8. For immediate and widest dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent!

drmapr12/05/2023

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ENCLOSURE NO. 1 of DM No. 953

**List of Division DRRM Training Team**

	<b>NAME</b>	<b>OFFICE/SCHOOL</b>
1.	ARVIN P. REPASO	SDO-QUEZON
2.	ALFREDO OBLEFIAS	PSLIS
3.	HANZEL AYAAY	Parang-Pinagbayanan ES
4.	EDANNY PALERACIO	Apasan ES
5.	HAYDEE BELGICA	MSCES II
6.	JAZTINE KAINE VILLEGAS	Cagbalete-Annex ES
7.	RONALDO L. RIPARIP	Recto NHS
8.	MARCO ANTONIO SIMERA	Malabanban Norte ES
9.	LEYNIE IRANZO	Pinagdanlayan ES
10.	RENATO AGOBA	Dagatan NHS
11.	GLEESON CATAHUMBER	Sariaya NHS
12.	RECY MONTALBO	Tumbaga ES
13.	EDGARDO REGENCIA	Bagupaye ES
14.	LUCILA LOPEZ	SINHS
15.	ANABELLE FLORIDO	Mulanay CES
16.	RENATO VERA	Malaya ES
17.	MANOLITO MANAGA	San Andres NHS
18.	NINO CRISOLOGO	San Andres NHS

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19.	PAUL RAFAEL MENDRIJE	San Andres NHS
20.	JAYMAR PAGANA	San Andres NHS
21.	JEYMARK GENTON	Emilio V. Quizon HS
22.	DOMINGO PANCIPANE	Cesar C. Tan Memorial NHS
23.	LLOYD GENER PALLAN	Lopez CNHS
24.	VICKY ALVA	San Andres Bundok ES
25.	JOEL S. PAIT	Perez National High School

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ENCLOSURE NO. 2 of DM No. 953

**DAY 1**

TIME	ACTIVITY
0600H – 0900H	Breakfast/ arrival and registrations of participants
0901H – 0930H	Preliminaries
0931H – 1015H	HEALTHY BREAK AND SETTING UP
1016H – 1045H	PDRRMO/QueDRRMO
1046H – 1130H	SDS HOUR (MATATAG AGENDA AND THE KALILAYAN PROJECT
1131H – 1200H	Open Forum
1201H – 1330H	LUNCH BREAK
1331H – 1400H	2023 Challenges in the Implementation of DRRM/CCAM/IECs from the aspect of a SDRRM
1401H – 1430H	2023 Challenges in the Implementation of DRRM/CCAM/IECs School from the Aspect of Head In-charge for DRRM
1431H – 1500H	Current Trend and Issues: Updates from DRRMS
1501H – 1515H	HEALTHY BREAK
1516H – 1545H	Presentation of 2023 DRRM Division Accomplishment Report
1546H – 1700H	Presentation of Congressional District 1 Accomplishment Report
1701H – 1900H	DINNER

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**DAY 2**

<b>0500H – 0600H</b>	Morning Exercise
<b>0601H – 0745H</b>	BREAKFAST
<b>0746H – 0800H</b>	Preliminaries
<b>0801H – 0930H</b>	Presentation of 2nd Congressional District
<b>0931H – 0945H</b>	HEALTHY BREAK
<b>0946H – 1100H</b>	Presentation of 3rd Congressional District
<b>1101H – 1200H</b>	Presentation of 4th Congressional District
<b>1201H – 1300H</b>	LUNCH BREAK
<b>1301H – 1330H</b>	Con't. Of the presentation of 4th Congressional
<b>1331H – 1400H</b>	Presentation of the Division DRRM Action Plan for FY 2024
<b>1401H – 1700H</b>	Drafting of District DRRM Action Plan for FY 2024 Workshop
<b>1701H – 1900H</b>	DINNER
<b>1901H – 2300H</b>	DRRM Socialization Night

**DAY 3**

<b>0500H – 0600H</b>	Morning Exercise
<b>0601H – 0745H</b>	BREAKFAST
<b>0746H – 0800H</b>	Pleminaries
<b>0801H – 1200H</b>	Presentation and critiquing of Draft District DRRM Action Plan for FY 2024 aligned with MATATAG Agenda/KALILAYAN Project/I'sSAFETY Program

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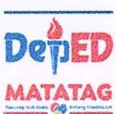
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<b>1201H - 1300H</b>	LUNCH
<b>1301H - 1400H</b>	Ways Forward
<b>1401H - 1500H</b>	CLOSING  HOME SWEET HOME

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